



HAMILTON POLICE SERVICE

FACILITIES STRATEGIC PLAN

2010-2012

I. LETTER FROM FACILITIES MANAGER

The 2010-2012 Facilities Strategic Plan will provide guidance to various levels of staff, government and to the public; relating to the spatial needs and requirements of the various owned and leased police occupied properties within the City of Hamilton.

This document incorporates the goals identified in the 2010-2012 business planning sessions for the upcoming business cycle. It also outlines other initiatives planned for this period.

Never before has there been such a great need for a strategic roadmap to the future. Change and Challenge are the critical factors that will affect facilities management. Economic conditions, growth, demographics, legislation, opportunity and expectations are all important influences that will have an impact on this plan.

The 2010–2012 Facilities Plan will be revisited and revised over the next three years as the needs of our organization change. Partnerships between Facilities Branch and the various and other departments both internally and externally will define the changing courses of action and the content of this strategic plan. I am committed to reporting on the goals contained within this plan on an annual basis.

As well, the 2010-2012 Facilities Plan will also meet the reporting criteria of the Adequacy Standards regulation - Section 30 for the time period January 2010 through December 31, 2012.

The 2010-2012 Facilities Plan will ensure that the organization is aware of how the Facilities Branch is working toward the common mission of achieving public safety and security.

I look forward to working together with you to achieve this plan.

Dan Bowman

Fleet, Facilities and Graphics Manager

II. INTRODUCTION

Police facilities must be designed, maintained and serviced to standards that exceed normal building standards. Due to the nature of policing activities, 24/7 operation, clientele and building design criteria (institutional) required in order to meet service delivery needs. As well, changes to Police facilities must easily be achievable as service delivery models within the organization are altered.

Currently, all our facilities meet provincial and municipal building and fire codes. Also, our facilities are inspected annually by the Hamilton Fire Department for compliance with codes and regulations.

This multi-faceted Facilities Plan assesses existing facilities needs and deficiencies. Abundant information was obtained from the organization and the community to help prepare this plan.

A major problem is insufficient space. Increased staffing levels and the corresponding need for more equipment and work stations has caused us to outgrow our current space allocation. There is little or no opportunity for growth - our buildings are at capacity and for the past several years we have solved growth requirements by moving to systems style furniture and utilizing every available amount of space, regardless of how inconvenient its location is.

Upon completion of our new joint Training Facility with HFD & EMS, our first priority will be within our Forensic Services Branch. The police laboratory has grown in importance in direct proportion to the number of procedural constraints imposed on the police by the courts and legislators. Because physical evidence has come to play such an important role in the successful prosecution of cases, it is imperative for us to ensure the integrity of cases is beyond reproach.

Our Forensic Services Branch requires a significant increase in space to expand their laboratories to comply with new standards. As well, parking for service vehicles at Headquarters is problematic. More space is needed to park service vehicles and specialty vehicles both indoors and outdoors.

In looking ahead, this facilities plan is aimed at addressing these identified needs.

III. INVENTORY OF FACILITIES

POLICE STATION LOCATIONS

CENTRAL STATION (STATION 10)

155 King William Street, Hamilton, ON L8N 4C1

EAST END STATION (STATION 20)

2825 King Street East, Hamilton, ON L8G 1J6

MOUNTAIN STATION (STATION 30)

400 Rymal Road East, Hamilton, ON L9B 1C2

COMMUNITY POLICING CENTRE LOCATIONS

DIVISION ONE (CENTRAL)

1. JACKSON SQUARE POLICING CENTRE

2 King Street West
Hamilton, ON L8P 1A1

2. LANDSDALE-STINSON POLICING CENTRE

471 King Street East
Hamilton, ON L8N 1E1

3. ROBERT LAND POLICING CENTRE

460 Wentworth Street North
Hamilton, ON L8L 5W8

DIVISION TWO (EAST END)

4. OTTAWA STREET POLICING CENTRE

204 Ottawa Street North
Hamilton, ON L8H 3Z5

5. STONEY CREEK POLICING CENTRE

777 Highway #8
Stoney Creek, ON L8G 5B9

DIVISION THREE (MOUNTAIN/DUNDAS)

6. ANCASTER POLICING CENTRE

300 Wilson Street East
Ancaster, ON L9G 3B9

7. BINBROOK POLICING CENTRE

2640 Highway. #56
Binbrook, ON L0R 1C0

8. CONCESSION STREET POLICING CENTRE

516 Concession Street
Hamilton, ON L8V

9. DUNDAS POLICING CENTRE

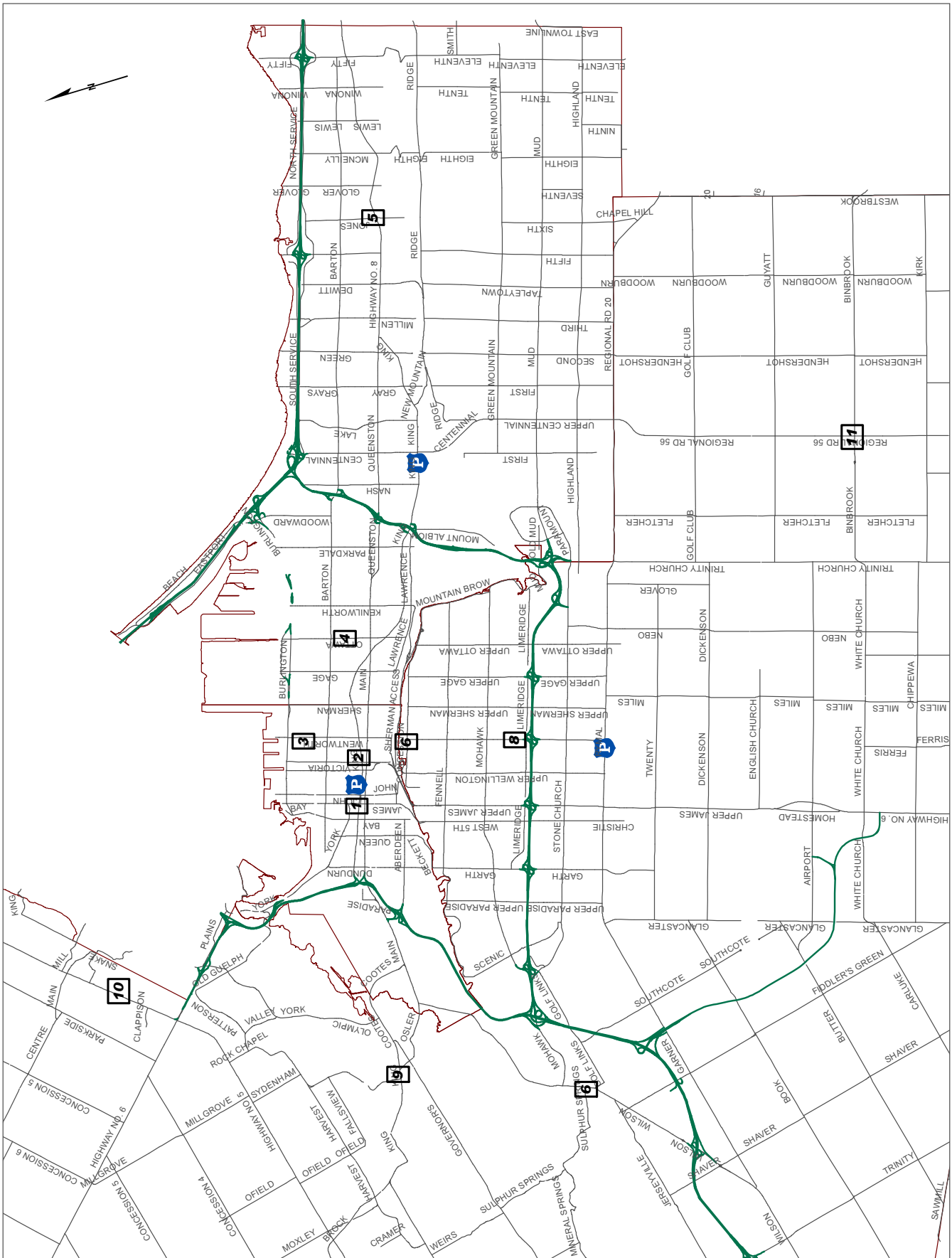
2 King Street West
Dundas, ON L9H 6Z1

10. Flamborough Policing Centre

163 Dundas Street East
Flamborough, ON L0R 2H1

11. LIME RIDGE MALL POLICING CENTRE

999 Upper Wentworth St.
Hamilton, ON L9A 4X5



IV. VISION AND PRIORITY AREAS

Facilities management is a critical function that is primarily devoted to the maintenance, management and planning of our owned and leased facilities. Emphasis is on providing safe, secure, and environmentally-sound operations. The maintenance of these assets is conducted in a cost effective manner aimed at long-term preservation of the asset value. Additional challenges include energy and green house gas reductions, recycling program development and identifying physical space for growth due to increasing programs and services and ever-changing legislation. As a result, the following are our critical results areas:

GROWTH/LEGISLATION

To meet the identified need for growth and legislative requirements, a Space Needs Study is required. This study will define the actual space deficits that exist within the organization by Division, Branch and Unit. It will map out recommendations for future growth as well as define a plan for internal renovations at all facilities. In addition, consideration will be given to enhancing facilities to meet technical demands through new and existing technology. To ensure that the financial demands of our Facilities Plan are met, a capital funding model will be established.

Although some facets of the space needs analysis can run concurrently, it would be irresponsible to make proposals/recommendations until certain current projects are complete, i.e. the new joint training facility (EMS/HFD/HPS) which is scheduled for completion in March 2011 - the potential for expansion in Station #10 and Station #20 is significant once this project is complete.

SECURITY/SAFETY

Security and safety audits are regularly conducted, but the impact of changes make it necessary to continually revisit requirements and practices at all our facilities.

RESTRUCTURING/EFFICIENCY

The structural grouping of related police functions is one of the most important aspects of the facilities task. Subsystem components that depend on each other or are similar in nature should be located in close physical proximity.

As our organization evolves to accommodate growth, created efficiencies and restructuring initiatives, the demand to reduce energy consumption and green house gas emissions is an important consideration. Emphasis is placed on maximizing available grants while renewing and maintaining the physical plant. The “Blue going Green” program will be fully implemented.

STAFF WELLNESS

We must continue to provide facility related opportunities to enhance staff wellness.

V. GOALS FOR PRIORITY AREAS

1. GROWTH / LEGISLATION

1.1 To complete the Space Needs Study.

ACCT: Superintendent of Corporate Services

1.2 To ensure Forensics Services facilities meet CFS standards.

ACCT: Superintendent of Investigative Services & Superintendent of Corporate Services

1.3 To complete the Hamilton Emergency Services complex in order to meet HPS training needs, HR needs.

ACCT: Deputy Chief of Field Services

2. SECURITY / SAFETY

2.1 To complete a security review of all police facilities including exteriors.

ACCT: Superintendent of Corporate Services

3. EFFICIENCY

3.1 To increase energy efficiency.

Action Item: Utilize new technology to increase efficiency and decrease waste consumption and report on savings on an annual basis

ACCT: Manager of Fleet and Facilities

3.7 To fully implement the Waste Recycling Program congestion.

ACCT: Manager of Fleet and Facilities

4. WELLNESS

4.1 To the extent possible, provide a workplace conducive to staff comfort, safety and wellness.

Action Items: Complete “green” initiatives
Assess staff wellness and examine the possibility of providing and/or expanding services such as quiet rooms, courtyards and work-out facilities at all HPS locations

ACCT: Superintendent of Corporate Services

VI. CONCLUSION

This Facilities Plan is designed to develop strategies for the organization to reduce the ecological footprint, set resource benchmarks and exhibit transparency. The intent is to hold the organization accountable for its progress towards public safety and security.