



HAMILTON POLICE SERVICES BOARD

**NOTICE OF MEETING
PUBLIC AGENDA**
Monday, December 15, 2008
4:00 o'clock p.m.
3rd Floor Board Room
Hamilton Central Station

Lois Morin
Administrator

AGENDA

- 1. Call to Order**
- 2. Presentation**
 - a) Member of the Month for October 2008
- 3. Declarations of Interest**
- 4. Adoption of Minutes – November 24, 2008**
- 5. 2009 Police Services Board Meeting Schedule (PSB 08-125)**
- 6. Employee Assistance Program (EAP) (PSB 08-129)**
- 7. Organizational Change: Pornography Unit (PSB 08-099)**
- 8. Boiler, Chiller and Controls Tender Award (PSB 08-123; see also PSB 06-111)**
- 9. Correspondence from Nasir Sarwar, Hamilton's Centre for Civic Inclusion, Project Coordinator, requesting an opportunity to present the results of the HPS Diversity Project to the Hamilton Police Services Board.**
- 10. E-mail from Councillor Bernie Morelli with respect to correspondence from the Oxford Community Police Service regarding City of Woodstock support of Provincial Sales Tax Exemption for Police Services.**
- 11. Information Items**
 - (a) Auto Theft Reduction Program Update (PSB 08-122)
 - (b) Update – Crack Cocaine Use (PSB 08-124)
 - (c) Budget Variance Report as at October 31, 2008 (PSB 08-128)

- (d) Correspondence from David Watkins, VP, Business Development and Stewart Giffin, Director, Operations and Security thanking Chief Mullan and Inspector Korol for their assistance at the Desjardins Vanier Cup.
- (e) E-mail from Deb Morton, Secretary-Treasurer, Zone 4, Ontario Association of Police Services Boards with respect to the 2009 Membership Renewal.
- (f) E-mail from Deb Morton, Secretary-Treasurer, Zone 4, Ontario Association of Police Services Boards with respect to Zone 5's request for proposed amendments to the voting provision of the OAPSB By-law #2008-01.
- (g) E-mail from Deb Morton, Secretary-Treasurer, Zone 4, Ontario Association of Police Services Boards with respect to the Director's update for Zone 4.
- (h) E-mail from Jennifer Lanzon, Executive Director, Canadian Association of Police Boards with respect to the 2009 Membership Renewal.

12. Other Business

13. Adjournment

THE POLICE SERVICES BOARD WILL ADJOURN THE PUBLIC PORTION OF THE MEETING AND RECONVENE IN CAMERA FOR CONSIDERATION OF PRIVATE AND CONFIDENTIAL MATTERS.

**MINUTES OF THE HAMILTON
POLICE SERVICES BOARD**

4.

Monday, November 24, 2008
4:02pm
Board Room
Hamilton Central Station

The Police Services Board met.

There were present: Bernie Morelli, Chairman
Mark Nimigan, Vice Chairman
Karen Cimba
Nancy Di Gregorio
Bruce Pearson
Terry Whitehead

Absent with regrets: Fred Eisenberger

Also Present: Chief Brian Mullan
Deputy Chief Ken Leendertse
Deputy Chief Eric Girt
Superintendent Paul Morrison
Superintendent John Petz
Inspector Dave Doel
Inspector Dan Kinsella
Inspector Warren Korol
Inspector Scott Rastin
Inspector Ken Weatherill
Marco Visentini, Legal Counsel
Rosemarie Auld, Manager Human Resources
Catherine Martin, Corporate Communicator
Sergeant Terri Lynn Collings, Media Relations
Rita Lee Irvine, Manager Corporate Planning
Ted Mason, Chief Accountant
Lois Morin, Administrator

Chairman Morelli called the meeting to order.

Agenda

Chairman Morelli announced the following additions to the Agenda:

- Item 2 - Presentations – Award for Gangs and Weapons Enforcement Unit
- Item 6 b) – PSB 08-118 – Hamilton Police Services Board Sub-Committee Report Review – Arrest of Mr. Michael Dixon

Presentations

a) Award for Gangs and Weapons Enforcement Unit

Chairman Morelli presented Superintendent John Petz and Inspector Dan Kinsella with an Award of Excellence from the Province and the Ministry of Community Safety and Correctional Services for the Gangs and Weapons Enforcement Unit. The Gangs and Weapons Enforcement Unit was recognized for their exceptional dedication, expertise and commitment in street gang prevention, intervention and enforcement, keeping Ontario communities safe. Superintendent Petz recognized and thanked the Members of the Gangs and Weapons Enforcement Unit.

b) Member of the Month for September 2008

Chairman Morelli and Chief Mullan presented Constable Andrew Poustie and Constable Francis Santos Member of the Month for September 2008. Constables Poustie and Santos were recognized for showing tremendous courage and professionalism in entering a smoke-filled building to rescue all occupants and put themselves in harms way.

c) Chief's P.R.I.D.E. Award

One of the values of the Hamilton Police Service is, "Providing Quality Service". This commitment to service excellence is an important part of an organizations journey towards being recognized by our community as one of the Best Police Services in this nation.

There are occasions when members of this Service go above and beyond the normal expectations of our citizens. These are not acts of courage in the face of extreme danger, but they are special acts of compassion, support and quality service that are worthy of recognition.

Chief Mullan presented the P.R.I.D.E. ("People Really Interested in Delivering Excellence") Award to Constable Sabrina Feser and Constable Glenn Fabe. Constables Feser and Fabe were recognized for their considerable efforts in the production of the Service's Annual Awards Night. They served this organization with PRIDE. They are a *PEOPLE WHO ARE REALLY INTERESTED IN DELIVERING EXCELLENCE*.

(Item 2)

Declarations of Interest

None

(Item 3)

**Adoption of Minutes –
October 20, 2008**

Moved by: Vice Chairman Nimigan
Seconded by: Member Pearson

The minutes of the meeting held Monday, October 20, 2008 were adopted as printed.

Carried.

(Item 4)

Application for Police Officers Recruitment Fund

PSB 08-117

As recommended by Chief Brian J. Mullan in Report PSB 08-117 dated November 24, 2008, the Board approved the following:

Moved by: Member Di Gregorio
Seconded by: Member Cimba

- a) That the Board approve the Application for the hiring of seven (7) additional police officers as allocated from the *Police Officers Recruitment Fund*.
- b) That the Board request an additional ten (10) Officers under this Program, if additional Officers are made available; and
- c) That the proposed Application be reviewed in a form satisfactory to our Police Service Legal Counsel and that the Chairman of the Board be authorized to submit the Application to receive these funds from the Provincial Government, in support of this Program.

Carried.

(Item 5)

Correspondence from Myra James, President, Ontario Women in Law Enforcement with respect to their request for Inquiry regarding PSA process failure.

After discussion the Board approved the following:

Moved by: Member Pearson
Seconded by: Vice Chairman Nimigan

That the Board receive the correspondence from Myra James, President, Ontario Women in Law Enforcement as circulated.

Carried.

(Item 6 a)

Hamilton Police Services Board Sub-Committee Report Review – Arrest of Mr. Michael Dixon

PSB 08-118

Vice Chairman Nimigan and Member Di Gregorio presented PSB 08-118 – Hamilton Police Services Board Sub-Committee Report Review – Arrest of Mr. Michael Dixon to the Board. After discussion the Board approved the following:

Moved by: Member Pearson
Seconded by: Member Cimba

- a) That the Hamilton Police Services Board forward a formal letter of apology to Mr. Michael Dixon, and
- b) That the report be received as circulated.

Carried.

Chairman Morelli thanked Vice Chair Nimigan and Member Di Gregorio for the hard work on the openly transparent report which certainly covered all areas.

(Item 6 b)

Information Items

The Board approved the following recommendation:

Moved by: Member Cimba
Seconded by: Member Whitehead

The Board receive the reports / correspondence as circulated.

- (a) Gapping and Secondments (PSB 08-116)
- (b) Correspondence from Amy Ramsay, PhD, President, International Association of Women Police to Bernie Morelli, Chair, Hamilton Police Services Board with respect to Hamilton Police Women / Sgt Dhinsa Situation.
- (c) E-mail from a member of the public with respect to the Dhinsa affair – Charged in June 2006 with 24 counts of harassing female colleagues – Daniel Nolan article Hamilton Spectator.
- (d) E-mail from Nicole Brooks, Producer, Director, Asah Productions dated October 20, 2008 requesting contribution and sponsorship from the community at large for a documentary with respect to Lincoln Alexander's legacy.
- (e) E-mail from Councillor Bernie Morelli with respect to correspondence from the Oxford Community Police Service regarding City of Woodstock support of Provincial Sales Tax Exemption for Police Services.
- (f) Correspondence from Dennis Concordia, Chair, Festitalia Corporation and Pat DeCaria, Chair, Moda Italia thanking Chief Mullan for participating in the Moda Italia Fashion Show.
- (g) Correspondence from Cathy Wellwood, Chief Development Officer, Good Shepherd for the generous support of the 10th Anniversary Harvest Dinner.
- (h) Correspondence from Tony Horvat, P.Eng., Director of Land Management Division, Hamilton Conservation Authority with respect to the Graffiti "Battle".
- (i) E-mail dated October 31, 2008 with respect to Court Security and Prisoner Transportation Costs.
- (j) Correspondence from Mary Smiley, President, Ontario Association of Police Services Boards with respect to the 2009 Membership Renewal.
- (k) E-mail from Connie Phillipson, Executive Director, Regional Municipality of York Police Services Board with respect to an Invitation to Stakeholders.

Carried.

(Item 8)

Other Business

Dhinsa Case

Chairman Morelli indicated that the Board was still in the process of working through all the related issues with respect to the Dhinsa Case - Leave to Appeal.

2007 Annual Report

Chairman Morelli announced that the Hamilton Police Service 2007 Annual Report has been completed and copies are available on the Hamilton Police Service website or by contacting the Hamilton Police Service.

Upcoming Events

Chairman Morelli reminded Members of the Board and the Community of the upcoming Community Safety Forums encouraging everyone to attend. Forums have been scheduled for the Seniors Community, the Ancaster Community and the Dundas Community.

(Item 9)

Adjournment

Moved by: Member Whitehead
Seconded by: Member Cimba

There being no further business, the public portion of the meeting then adjourned at 4:35pm.

Carried.

(Item 10)

The Board then met in camera to discuss matters of a private and confidential nature.

Taken as read and approved

Lois Morin
Administrator

Bernie Morelli, Chairman
Police Services Board

November 24, 2008
lem:


HAMILTON POLICE SERVICES BOARD**- RECOMMENDATION -**

DATE: 15 December, 2009
REPORT TO: Chairman and Members
Hamilton Police Services Board
FROM: Lois Morin
Administrator
SUBJECT: *2009 Police Services Board Meeting Schedule*
(PSB 08-125)

RECOMMENDATION:

That the Board consider the following meeting schedule which provides for the regular meetings of the Board to be held at 4:00 p.m. on the third Monday of each month for 2009 (February, May, July, and August excepted).

Monday, January 19, 2009
Tuesday, February 17, 2009
Monday, March 16, 2009
Monday, April 20, 2009
Tuesday, May 19, 2009
Monday, June 15, 2009
Monday, July 27, 2009
Monday, September 21, 2009
Monday, October 19, 2009
Monday, November 16, 2009
Monday, December 21, 2009



Lois Morin
Administrator

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – n\ a

STAFFING – n\ a

LEGAL – n\ a

BACKGROUND:

Section 3.2 of the board's procedural by-law provides for the Board, at each meeting, to determine the date and time of the next regular meeting or to schedule the meetings in advance.

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HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2008 December 15

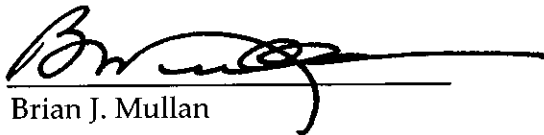
REPORT TO: Chairman and Members
Hamilton Police Services Board

FROM: Brian J. Mullan
Chief of Police

SUBJECT: *Employee Assistance Program (EAP)*
(PSB 08-129)

RECOMMENDATIONS:

- a) That the Board approve the extension of the Employee Assistance Program contract to the firm of *Warren Sheppel/FGI – The Employee Assistance Program*, for six (6) months, at a cost of \$6,250.00 monthly, based on an eight (8%) percent utilization fee, to be charged to the 2008/2009 Human Resources Budget, Account #54224-376525.
- b) That the Chair and Administrator of the Board be authorized and directed to enter into a contract, in a form satisfactory to Legal Counsel, to the Police Service.



Brian J. Mullan
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – The cost of EAP services has been budgeted at \$85,000.00 in the 2009 Human Resources Budget, Account #54224-376525. The contract expired on November 30, 2008. This figure includes the basic fee to provide EAP services at a utilization rate of eight (8%) percent to 1,300 employees and their families, and includes our Retirees. The cost for workshops, seminars and Critical Incident training will be charged on an hourly rate, as required, and is included in the budgeted cost. The cost for Critical Incident Response is included with the basic rate. The maximum cap on the current contract is set at 14% or \$87,395.00.

STAFFING – n/a

LEGAL – The EAP Committee is recommending we continue with a single source provider for six (6) months.

Subject to Board approval of this recommendation, a contract will be prepared for execution by the Chair and Administrator of the Board, in a form satisfactory to Legal Counsel, to the Police Service.

BACKGROUND:

In April 1995, the Police Services Board approved that an outside provider deliver the Employee Assistance Program and Critical Incident components, and that a RFP be sent out to find an appropriate service provider.

In October 1995, the Police Services Board approved the tender to Off-Site Resources to deliver the service. Off-Site Resources worked closely with the EAP Steering Committee and assisted in developing a fully operational Employee Assistance Program, with peer counselors and support. Over the years, the employee utilization rate increased from five (5%) percent to the current average of eight (8%), based on 1,300 families. The Off-Site Resources Contract was extended several times and officially expired in November of 2008.

In accordance with City Purchasing Policy, a RFP will need to be tendered through City Purchasing. However, Human Resources is exploring the possibility of creating a consortium, with other Police Services, to have one (1) service provider selected for several Services, potentially reducing overall costs.

In the last tender process there were only three (3) qualified applicants. Two (2) of the applicants have since merged into our current provider of Sheppel/FGI. That left only one (1) potential qualified applicant, beyond Sheppel/FGI.

Sheppel/FGI has agreed to extend the current contract for another six (6) months at current rates.

In summary, we request that the Board agree to extend the EAP contract of our current supplier, Warren Sheppel/FGI for six (6) months.

BJM/R. Auld

cc: Rosemarie Auld, Manager, Human Resources

Deputy Chief Eric Girt, Field Support

Ted Mason, Chief Accountant

HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2008 December 15

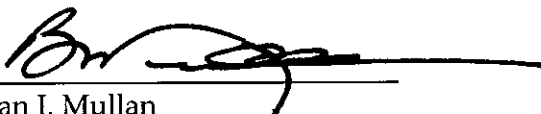
REPORT TO: Chairman and Members
Hamilton Police Services Board

FROM: Brian J. Mullan
Chief of Police

SUBJECT: *Organizational Change: Pornography Unit
(PSB 08-099)*

RECOMMENDATIONS:

- a) That effective January 4, 2009, the Board increase the number of Sergeants in the organization by one (1) and reduce the number of Constables by one (1).
- b) That effective January 4, 2009, the Board increase the number of Investigators in the Child Pornography Unit, by one (1) and, at the same time, reduce the number of Vice and Drugs Investigators by one (1).


 Brian J. Mullan
 Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – The annual salary cost for a Detective is \$89,006.00 and the salary cost for a Detective Constable is \$80,638.00. The additional cost to the Police Service to make an additional Detective is \$8,368.00 annually.

STAFFING – Presently, the Child Pornography Unit has one (1) Detective Constable assigned to it. It is the goal of the recommendations to staff the Unit with one (1) Detective and one (1) Detective Constable.

The Vice and Drugs Unit has 20 investigators. The community, the Police Service, the Child Pornography Branch and the Child

Pornography investigator will be better served by moving an additional investigator into Child Pornography.

The present Detective Constable's position will be converted to a Detective's position and a Detective Constable's position will be moved from Vice and Drugs to the Child Pornography Unit.

The recommendations will affect Service-wide numbers in the following way. Detective Constables will be reduced by one (1) to 80 and Detectives/Sergeants will be increased by one (1) to 139.

LEGAL – The provincial SCOPP Grant expanded the Vice and Drugs Branch by five (5) officers. The Grant was intended to create a four (4) officer Green Team to address marihuana grow operations, along with having an officer assigned to asset forfeiture. These officers are now in place. The Human Resources Manager has reviewed this Board Report. It is her opinion that we will remain in compliance with Grant conditions, provided that we maintain the aforementioned positions created by the Grant. This proposal will not change the numbers assigned to the Green Team or Asset Forfeiture.

BACKGROUND:

During the course of the 2006-2008 Sworn Contract negotiations, the Association brought to the attention of the Board that the lone Child Pornography Investigator investigated cases independently and that the position should be considered for a Detective's position, as opposed to the Detective Constable's position. The Board acknowledged that fact and committed to review the position. A review of the position by the Superintendent, of the Investigative Services Division, confirmed that independent investigations were the norm qualifying it for a Detective's position, as per the B.E.A.R. Arbitration of 1998. As such, it is recommended that the Detective Constable's position become a Detective's position.

A review of the Child Pornography Unit's workload, and how it relates to the mental health of the lone investigator, was also conducted. The Child Pornography Investigator must review each and every confiscated pornographic photograph and video and break them out into one (1) of six (6) categories. Some cases have tens of thousands of graphic, disturbing, sexually-orientated pictures, involving children. As a coping mechanism, the investigators are instructed to limit cataloging to two (2) to three (3) hours a day and then go onto other aspects of the investigation. In Hamilton, the workload is such that our investigator must review pictures for the entire day for days on end to complete their investigations. Another coping mechanism is to talk to somebody that they can relate to and that is not possible in our one (1) Investigator Unit. To help our

Investigator cope, the Police Service has arranged confidential consultation visits with the Police Service psychologist. The workload, and the type of work, requires a second Investigator share the workload and to ensure the wellness of our member(s).

To accomplish this, a Detective Constable Investigator will be moved from the Vice and Drugs Branch. This Detective Constable will be supervised by the newly created Detective's position.

BJM/J. Petz

cc: Deputy Chief Ken Leendertse, Community Policing

Ted Mason, Chief Accountant

Rosemarie Auld, Manager, Human Resources

Marco Visentini, Legal Counsel

HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2008 December 15

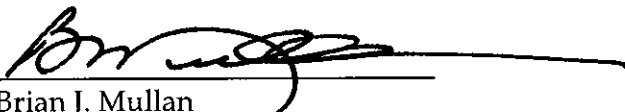
REPORT TO: Chairman and Members
Hamilton Police Services Board

FROM: Brian J. Mullan
Chief of Police

SUBJECT: *Boiler, Chiller and Controls Tender Award*
(PSB 08-123; See also PSB 06-111)

RECOMMENDATIONS:

- a) That the Board approve the award of *Tender C9-05-08* for the removal and installation of Boilers, Chillers and Associated Controls at Hamilton Police Service Headquarters.
- b) That the Chair and Administrator of the Board be authorized and directed to execute the necessary purchase agreements with *Superior Boiler Service and Welding Ltd.*, in a form acceptable to Legal Counsel, to the Hamilton Police Service.
- c) That the funds for the acquisition of these services, in the amount of \$931,426.00, be taken from the Capital Reserve Account #110065.



Brian J. Mullan
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – A total of six (6) bids were received and the lowest bid offered by Superior Boiler Works and Welding Ltd., in the amount of \$931,426.00 (PST included) is being recommended. A contingency of 5% (\$50,000) is being carried, as part of the base bid. The funding for this project is available in the Capital Reserve Account #110065.

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

Tender C9-05-08 closed December 3, 2008. This tender is for the removal and replacement of the existing chiller, boiler and humidification systems, along with associated changes to the building automation controls.

The Board was first advised of the need for these Capital Expenditures in June 2007 (*see PSB 06-111*). A funding model with annual contributions (2007-2010 inclusive) was established to fund these projects. The funding requirement for these projects was estimated at \$1,030,000.00, in 2006 dollars. The value of the proposed contract is \$931,426.00, plus a \$50,000.00 contingency. The available funding in 2009 Capital Reserve, assigned to Major Mechanical, is \$1,135,000.00.

A mechanical systems condition report was completed in 2006 by Group 8 Engineering, the original mechanical consultants for Station 10 Headquarters. The facility was designed in the mid 70's and constructed over a two-year period, 1976/1977.

Police Headquarters was commissioned in 1977 and is over 30 years old. The mechanical system was designed during the energy crisis of the mid 1970's and as such, the existing mechanical system reflects state of the art technology and a physical plant that delivered the lowest cost heating and cooling available at that time. Heating is provided by two (2) low pressure steam boilers that produce steam, which is piped to hot water or glycol converters, throughout the building.

Cooling is provided by an absorption chiller that utilizes steam for heat transfer, rather than electricity.

Most major mechanical equipment has an expected life of approximately 25 years. In all cases, this equipment life has been extended through aggressive preventive maintenance routines. The equipment must now be scheduled for replacement due to wear, dependability, availability of parts and economics.

The existing low pressure steam boilers will be replaced with multiple hot water packaged boilers. The absorption chiller will be replaced with electrical chillers. The boilers and chiller are the heart of the heating and cooling plant. The secondary components, such as the water circulation pumps and air distribution systems, will also be replaced, once the main components are completed. The secondary components are not part of this tender award. A separate tender for remaining work will be issued once the main components are replaced. This work will be completed in 2010.

The building automation system controls all the mechanical components. The new equipment requires significant upgrades to the controlling mechanism in order to allow the equipment to operate and generate maximum energy savings.

The new mechanical equipment has been specified to deliver the greatest energy savings from the most recent, state of the art equipment. Station 10 consumes over \$500,000.00 of energy annually. Not all of this energy is used for heating and cooling, but it is expected that the new equipment will result in a 20% energy reduction or savings of approximately \$100,000.00 per year.

The project will be completed in two (2) stages: The chiller will be replaced during the winter months and be ready for the cooling season. The boilers will be replaced over the summer months and be ready for next winter's heating season. For this reason, it is not expected that the full impact of the energy savings will be realized until 2010.

The four (4) components of this contract: *chiller, boiler, humidification and control upgrades* were tendered under one (1) tender document. This has resulted in significant savings. Component and raw material costs have greatly increased since the initial cost estimates provided in 2006. The project has still come in under budget.

BJM/D. Bowman

cc: Superintendent Mike Shea, Corporate Services

Ted Mason, Chief Accountant

Nadine Kelly, Purchasing, City of Hamilton

Morin, Lois

From: Nasir Sarwar [nsarwar@hcci.ca]
Sent: Monday, November 10, 2008 1:19 PM
To: Morin, Lois
Cc: mwasuge@hcci.ca; 'Nasir Sarwar'
Subject: Request for meeting with Police Service Board

Hello Lois Morin

It was nice to meet you in your office on November 5th along with Rosemarie Auld.

As you know that we HCCI are jointly working with HPS and SISO on a Diversity Project. The objective of the project is assisting HPS in their diversity and inclusivity process. Other goals of the project are assisting HPS in a recruitment strategy that ensures that the HPS reflects the diverse community; and increased community awareness about policing and the requirements necessary to be effective police officers.

We recently completed a series of Focus Groups with different diverse groups and already presented the outcomes of the Focus Groups in a Community Forum attended by the representatives from HPS and diverse community leadership in Hamilton.

With this background in mind, HCCI would like to present the results to Hamilton Police Service Board. I am wondering if you please schedule a meeting or reserve a time slot in the upcoming Service Board meeting for HCCI presentation. Please feel free to contact me if you need further information or if you have a question.

Thanks and Regards,

Nasir

Nasir Sarwar

M.Sc. A.E.; CPMP-I.P.M
Project Coordinator - HPS Diversity

Hamilton's Centre for Civic Inclusion

T: Direct line: (905) 667- 3088, 905 667 7476 ext. 386
E: nsarwar@hcci.ca W: www.hcci.ca

LIUNA Station, Lower Concourse

11/25/2008

360 James St. North, Hamilton, Ontario L8L 1H5

We at HCCI are working together with the Hamilton community to create a united community that respects diversity, practices equity, and speaks out against discrimination. Please visit us at www.hcci.ca for latest HCCI's updates and community information. This information is directed in confidence solely to the person (s) named above and may not otherwise be distributed, copied or disclosed. Therefore, this information should be considered strictly confidential. If you have received this email in error, please notify the sender immediately via a return email for further directions. Thank you!

x

Morin, Lois

From: Westoll, Nick
Sent: Thursday, October 16, 2008 11:39 AM
To: Morin, Lois
Subject: Council Correspondence

Lois,

City Council received correspondence last night from the City of Woodstock (<http://www.myhamilton.ca/NR/rdonlyres/1464EF88-0644-4CB2-9188-2788B2EA7705/0/Oct15Item525.pdf>). Bernie wanted me to send this to you for the Board.

Thanks,
Nick

Nick Westoll
Executive Assistant to Councillor Bernie Morelli
Ward 3 - Hamilton Centre, City of Hamilton

Phone: (905) 546-4550
Fax: (905) 546-2535
E-mail: Nick.Westoll@hamilton.ca
Address: Suite 230, 77 James Street North, Hamilton, ON L8R 2K3
Visit Councillor Morelli's Web Site: <http://www.bernimorelli.ca>

Louise Gartshore
City Clerk

5.25



Oxford Community Police Service
615 Dundas Street
Woodstock, Ontario
N4S 1E1

Administration: (519) 421-2800
Executive Facsimile: (519) 421-2287
Toll Free: 1-877-537-6277
Address all correspondence to:
The Office of the Chief of Police

September 26, 2008

Mayor M. Harding Members of Council City Of
Woodstock 500 Dundas Street Woodstock,
Ontario N4S 7W5

Dear Mayor Harding and Members of Council:

Re: City of Woodstock support of Provincial Sales Tax Exemption for Police Services

Recently the Owen Sound City Council passed a resolution which supported the Ontario Association of Chiefs of Police (OACP) position that ALL Ontario Police Services should be exempt from provincial sales tax on goods and services.

See Appendix "A"

As a member of the Ontario Associations of Chiefs of Police and as your Chief of Police for the past 7 years, I have always been of the opinion that all Ontario Police Services should be exempt from the provincial sales tax on goods and services. All Police Services in Canada have the ability to either be exempted from paying the Federal GST, sales tax on goods and services or if the GST was paid on purchases or services have the ability to apply for and receive the GST paid rebated to the Police Service. This has been the process with GST for many years.

All Ontario Police Chiefs are faced with the challenging task of providing adequate and effective levels of police service delivery to our communities balanced against reasonable financial costs to the Municipalities. In the case of Woodstock and all other Municipalities, which maintains its own Municipal Police Service the strong majority of financial costs to maintain the Police Service is associated to the local property taxes of the Municipality.

Police Services are constantly faced with significant and increasing costs to maintain the equipment and infrastructure of the Police Service, which includes vehicles, specialized equipment, buildings, even equipping the officers with their required uniforms and personal equipment.

One of the very simple ways to reduce some of the Ontario Police Services' operating costs would be for the Provincial Government to provide full and inclusive exemption to Ontario Police Services on the PST, provincial sales tax on goods and services. This would remove some burden from the local taxpayers who support the financial operation of their Municipal Police Service.

Though I do not have any supportive documentation, I believe it would be interesting to have confirmation from the Provincial Government as to whether the Provincial Police Service, the Ontario Provincial Police is exempted from or rebated the PST on any applicable purchase made where normally provincial sales tax on goods and services would apply.

The membership of the Ontario Association of Chiefs of Police in 2006 and 2008 have passed Resolutions to lobby the Provincial Government to provide full exemption of the PST, provincial sales tax on goods and services, to Ontario Police Services. The Association of Chiefs of Police have lobbied the Provincial Government yearly to institute the exemption; to date the Provincial Government has not implemented the exemption. At the same time, the Ontario Association of Chief of Police have passed Resolutions and lobbied the Provincial Government to exempt Ontario Municipal Police Services under the Highway Traffic Act from purchasing yearly validation for each of the police services vehicles. It is interesting to note that the Ontario Provincial Police operating vehicles owned by the Provincial Government by legislation in the Highway Traffic Act are exempt from the requirement of acquiring and the expense of yearly validation for the vehicle licences.

See Appendix "B" which contains the original OACP Resolutions from 2006

I find the lead that the City of Owen Sound has taken on this issue to be admirable and request that the City of Woodstock Council follow the lead of Owen Sound in passing a similar resolution.

Be It Resolved, that Council for the City of Woodstock hereby resolves that the Government of Ontario provide full exemption of provincial sales tax on goods and services for Ontario Police Services similar to the GST exemption.

Further if Council so chooses to pass a second resolution

Be It Resolved, that Council for the City of Woodstock hereby resolves that the Government of Ontario provide the same exemption for annual licence fees for municipal police vehicles as provided to the Ontario Provincial Police and to fire vehicles.

I would suggest that Council for the City of Woodstock also consider the action of the City of Owen Sound by circulating the City of Woodstock Council Resolution to all municipalities in Ontario through an AMO broadcast seeking support for the

sales tax exemption for Ontario Police Services purchases.



Ron Fraser Chief of Police Oxford Community Police Service

APPENDIX "A"

That Owen Sound City Council hereby endorses resolution 2008-03 from the Ontario Association of Chiefs of Police regarding the exemption of sales tax for Ontario Police Services

Whereas police services in Ontario are faced with on-going financial pressures to be able to provide reasonable levels of

service to keep Ontario communities safe, and

Whereas local property taxes are the main source of funding for municipal and regional police service budgets, and

Whereas police services are faced with significant costs in paying for necessary specialty equipment, vehicles and buildings that are unique to ensure a safe Ontario, and

Whereas the federal Government has shown leadership in exempting municipalities from having to pay GST in recognition of one level of government taxing another.

Therefore be it resolved that the Government of Ontario provide a full exemption of provincial sales tax on goods and services for Ontario police services similar to the GST exemption.

And further That a copy of this resolution be circulated to all municipalities in Ontario through an AMO broadcast seeking support for the sales tax exemption for Ontario Police Services purchases.”

APPENDIX “B”

Sales Tax Exemption “ Police Vehicles and Equipment June 28, 2006

WHEREAS the cost of policing in Ontario continues to increase and municipal budgets are affected in terms of ensuring an effective police service, and

WHEREAS the Retail Sales Tax RSO. 1990 Chapter R 31, Section 7, Paragraph 23 provides exemptions for fire vehicles when purchased at a price of more than \$1000.00 per vehicle for the exclusive use of a municipal, university, public hospital, Local Services Board or volunteer group, and repair parts of such vehicles (RSO 1990 Chapter 31, Section 7 (1), Paragraph 23).

THEREFORE BE IT RESOLVED that the Ontario Association of Chiefs of Police call on the Government of Ontario to legislate a Retail Sales Tax exemption for municipal vehicles purchased for police use and related accessories.

Vehicle Licence Exemption June 28, 2006

WHEREAS the costs related to policing is escalating, and

WHEREAS the provincial government provides an exemption for licence fees for fire vehicles, and

WHEREAS an exemption is currently provided for Ontario Provincial Police vehicles.

BE IT RESOLVED THAT the Ontario Association of Chiefs of Police call on the Government of Ontario to provide the same exemption for annual licence fees for municipal police vehicles.

**HAMILTON POLICE SERVICES BOARD
RECOMMENDATION**

11.

DATE: December 15, 2008
REPORT TO: Chairman and Members, Hamilton Police Services Board
FROM: Lois Morin, Administrator
SUBJECT: Information Items

RECOMMENDATION:

That the following reports / correspondence, be received:

- (a) Auto Theft Reduction Program Update (PSB 08-122)
- (b) Update – Crack Cocaine Use (PSB 08-124)
- (c) Budget Variance Report as at October 31, 2008 (PSB 08-128)
- (d) Correspondence from David Watkins, VP, Business Development and Stewart Giffin, Director, Operations and Security thanking Chief Mullan and Inspector Korol for their assistance at the Desjardins Vanier Cup.
- (e) E-mail from Deb Morton, Secretary-Treasurer, Zone 4, Ontario Association of Police Services Boards with respect to the 2009 Membership Renewal.
- (f) E-mail from Deb Morton, Secretary-Treasurer, Zone 4, Ontario Association of Police Services Boards with respect to Zone 5's request for proposed amendments to the voting provision of the OAPSB By-law #2008-01.
- (g) E-mail from Deb Morton, Secretary-Treasurer, Zone 4, Ontario Association of Police Services Boards with respect to the Director's update for Zone 4.
- (h) E-mail from Jennifer Lanzon, Executive Director, Canadian Association of Police Boards with respect to the 2009 Membership Renewal.

HAMILTON POLICE SERVICES BOARD**- INFORMATION -**

DATE: 2008 December 15

REPORT TO: Chairman and Members
Hamilton Police Services Board

FROM: Brian J. Mullan
Chief of Police

SUBJECT: *Auto Theft Reduction Program Update*
(PSB 08-122)

BACKGROUND:

The Auto Find and Bait Car programs make up Hamilton Police Service's *Vehicle Theft Reduction Program*. Together, the Programs have helped reduce vehicle thefts by 8% since the Programs started two (2) years ago. In addition to that, related police pursuits are down by ten (10%) percent.

The Bait Car Program started in 2006. The Program uses vehicles donated by local insurers. Vehicles selected for the Program are chosen, based on availability and their likelihood to be stolen. At any given time, there are usually three (3) vehicles involved in the Program. The HPS follows the trends and places Bait Cars in areas of the City where they will likely be stolen. The vehicles are equipped with theft monitoring, vehicle control and electronic surveillance equipment, for which a monthly monitoring fee is paid.

When a Bait Car is stolen, the private monitoring company notifies our Communications Section. The monitoring company is able to provide location information using an onboard GPS system. In turn, Dispatchers send police vehicles to intercept the vehicle. Once the police are in place, the vehicle is remotely locked and disabled by the monitoring company so that suspect(s) cannot flee in the vehicle or on foot. An onboard camera and microphone helps the court process by capturing the audio/video of the driver during the theft and arrest. Because of the success of our Program, it has been featured on national television and copied by other police services.

The Bait Cars have been deployed a total of 83 times in 2007 and 83 times to the end of November 2008. The vehicles were stolen four (4) times and there were four (4) attempts to steal them in 2007. In 2008, Bait Cars were stolen three (3) times and there have been four (4) attempts. The greatest benefit of the Bait Car program is theft

deterrence. There has already been considerable media, and parking lots display signage that the Bait Car program is in operation on their lots.

The Auto Find Program does two (2) things: First, it returns the vehicle to the owner earlier, and secondly, it reduces police pursuits. Auto thieves may keep a stolen vehicle for days by parking it and returning to it time after time for transportation. By recovering the vehicle earlier, it prevents a possible mobile police interception of the vehicle.

The Auto Find Program involves a dedicated vehicle, which is equipped with roof mounted cameras that can read vehicle license plate numbers as it passes in parking lots or on streets. An onboard computer then checks to see if the vehicle and/or license plates are stolen. The Auto Find vehicle has also been used at crime and incident scenes to determine which vehicles were in the vicinity of the crime or incident.

The vehicle and its onboard cameras and computer have been donated by the Insurance Bureau of Canada. Also partnering with the HPS in this proactive endeavour, is the City of Hamilton, Parking Authority. The Auto Find vehicle is used by By-law enforcement officers as they do their jobs patrolling the City. In keeping with the City's Green Program, the Auto Find vehicle was replaced this year with a small hybrid SUV.

Since its inception in 2007, the Auto Find Program has recovered 420 stolen autos, 199 in 2007 and 221 so far in 2008. The Program is also accredited with eight (8) arrests. Although the Auto Find Program is not designed to arrest suspects, on occasion the Program assists in the apprehension of the vehicle's thief.

In general, vehicle theft is a dramatic 54% lower today, than it was in 2003. The Vehicle Theft Reduction Program, our affiliation with the Provincial Auto Theft Team (PATT), good police work, improvements in vehicle security and demographics have all played a role in the reduction. Vehicle theft statistics for the last five (5) years can be seen in the chart below:

2003 =	4675
2004 =	3460
2005 =	3474
2006 =	2360
2007 =	2182
2008 =	2169

The Auto Theft Reduction Program with its components of the Bait Car and Auto Find Programs are contemporary methods of detecting stolen autos in our community. These Programs, which are augmented by our partnership with local insurers, The Insurance Bureau of Canada and the Hamilton Parking Authority, have improved the quality of service delivery in relation to stolen auto crimes and increased our response to the needs of victims of crime.



Brian J. Mullan
Chief of Police

BJM/Supt. J. Petz

cc Deputy Chief Ken Leendertse, Community Policing
Superintendent John Petz, Investigative Services Division

HAMILTON POLICE SERVICES BOARD

- INFORMATION -

DATE: 2008 December 15

REPORT TO: Chairman and Members
Hamilton Police Services Board

FROM: Brian J. Mullan
Chief of Police

SUBJECT: *Update – Crack Cocaine Use*
(PSB 08-124)

BACKGROUND:

Crack cocaine has become the most prevalent street-level drug in the City of Hamilton. Crack is the name given to cocaine that has been processed with baking soda or ammonia transforming it into a more potent smokable form, sometimes called "rock". The name refers to the crackling sound heard when the rock is heated and smoked. Smoking crack cocaine brings an intense and immediate, but very short-lived high that lasts about 15 minutes. A person can become addicted after his or her first time using crack cocaine. Crack is a very problematic and popular drug, because it is inexpensive and readily available.

Experts say the shift in patterns of drug use has directly affected the type of crimes being committed at street level. Heroin addicts, previously identified as being responsible for the vast majority of property-related crime, traditionally funded their habits through crimes, such as break and enter, stealing from parked cars, shoplifting and credit card fraud. Crack, on the other hand, leaves heavy users edgy, paranoid and desperate. Because of this, they are more likely to get involved in violent, opportunist crimes, such as street-level muggings, business robberies and home invasions. These crimes sometimes lead to homicide. Although, the 2007 national crime rate reached its lowest point in 30 years, total drug crimes rose by four (4%) percent.

There are approximately 80 known crack addicts in the City. The HPS Crack Tracker computer program was developed to keep tabs on addicts. The program provides officers with photographs, addresses, associates, criminal histories and a list of current judicial release conditions. The database is readily available to all officers. Officers are encouraged to use a zero tolerance approach to crimes committed by addicts, because addicts commit multiple crimes daily to support their habits. Time in jail means fewer crimes committed by that addict.

Crack trafficking occurs on the street, in abandoned buildings and in homes. Homes, houses and apartments, used to regularly smoke crack cocaine, are known as “crack houses”. Crack houses tend to locate in lower socio-economic areas of the City. Crack houses have been directly linked to crime that occurs in neighbourhoods, where they are situated. When robberies occur, officers not only attend the crime scene, they go to nearby crack houses to wait for the suspect to show up to make a drug purchase. Arrests are frequently made using this tactic. Robberies, street muggings, thefts from vehicles and the general disheveled look of crack addicts negatively affect the quality-of-life of the communities surrounding a crack house.

Neighbourhood complaints are usually the first indication of an active crack house. Crime Stoppers Tips and Informant information are other tools used to identify active crack houses. Many times, increases in crime in a neighbourhood are strong indicators of a new crack house. To this end, officers use Beat Tracker to view crime trends in neighbourhoods. Beat Tracker is a computerized mapping program that returns pin maps of crime patterns. Crack houses have recently been added to the Beat Tracker query tool so that officers can plot crime in its various categories in relation to crack houses. Below is a snapshot of active crack houses. While accurate at the time of printing, the map has likely changed because of enforcement and the transient nature of crack cocaine users.



Beat Tracker Snapshot of Division One: At any give time, there are between 20 – 30 crack houses in operation in the city. The majority of these houses are in the downtown area bounded by Bay St. on the west, to Gage Ave. on the east, from the escarpment to the CNR rail on the north.

Closing down crack houses is a priority and a significant amount of resources are put into the effort. Recognizing the quality-of-life issues, the task has become the number one (1) job for Divisional Crime Managers. Crime Managers coordinate the efforts of Divisional HEAT and Patrol Officers encouraging them to visit crack houses on a regular basis, using the aforementioned zero tolerance approach. A newly used strategy is to evict addicts from rental homes using the *Landlord and Tenant Act*. Once Crime Managers get the landlords onboard, they have been very successful in restoring neighbourhoods.

The Drug Section has dedicated two (2) - five (5) officer teams to combat crack cocaine trafficking. Drug Investigators attack crack houses using surveillance, Crime Stoppers Tips and Informant information to gather enough evidence to obtain and execute a Search Warrant. Unfortunately, these techniques are time consuming. The chart below shows the number of Search Warrants executed over a number of years, at known crack houses:

2005	31	
2006	43	
2007	26	
2008	16	Until Sept 08

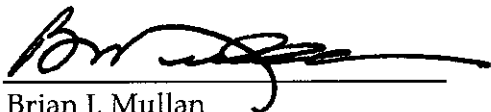
Over the last three (3) years, the Vice and Drugs Branch has run numerous “buy and bust” projects. *Crack Down 1 & 2, Neighbour, Oskar, Shade, Pentagram* and *Reprise* are all Projects targeting crack cocaine trafficking at the street level.

In early 2004, Mr. Regan Anderson, Chair of the Hamilton Addiction System Coalition (HASC) and Executive Director of Wayside House Hamilton, and Chief Mullan came together to form a Committee of community stakeholders to target crime in Hamilton, that was closely linked to illegal drugs and substance abuse. The *Hamilton Coalition to Reduce Substance Abuse Related Crime*, now known as SURCH (*Substance Use Related Crime in Hamilton*) was the result.

A study in October 2005, by EnMark Associates, on drug abuse, in Hamilton, revealed that over 6,600 users in Hamilton sought treatment for their addiction in 2004 – with 17% using crack cocaine and 10.5% using cocaine, as their primary drugs. The problem for these users was that the available supply of treatment opportunities could not support the growing demand for these services. Residential treatment beds were also found to be under funded and in a critical shortage.

After securing funding, SURCH began implementation of an 18-month pilot project in the Courts whereby qualifying individuals coming into contact with the justice system, as a result of an addiction to drugs, get immediate access to addiction services. These persons are to receive pre-sentence addictions support and counselling by qualified persons under the tutelage of T.A. Patterson – the service provider selected through process in September 2008. It is expected that by helping these addicts break their cycle of dependency and become more productive members of the community that future crimes to support that addiction will be prevented.

Drug abuse, particularly the addiction to crack cocaine, is a driving force for crime in the City of Hamilton. Drug abuse is a societal problem that goes beyond the abilities of the Hamilton Police Service. However, the Hamilton Police Service has addressed drug abuse, in particular crack cocaine abuse, head on with crime prevention programs, law enforcement and drug addiction support mechanisms.

A handwritten signature in black ink, appearing to read 'Brian J. Mullan', written over a horizontal line.

Brian J. Mullan
Chief of Police

BJM/Supt. J. Petz

cc Deputy Chief Ken Leendertse, Community Policing
Supt. John Petz, Investigative Services Division
Inspector Dan Kinsella, Investigative Services Division

HAMILTON POLICE SERVICES BOARD
- INFORMATION -

DATE: 2008 December 15
REPORT TO: Chairman and Members
Hamilton Police Services Board
FROM: Brian J. Mullan
Chief of Police
SUBJECT: *Budget Variance Report as at October 31, 2008*
(PSB 08-128)

BACKGROUND:

As at October 31, 2008, net expenditures are \$94,890,964.00 or 81.74% of the 2008 Operating Budget of \$116,093,320.00. The Budget Variance Summary is provided in the attached Appendix. Overall, revenues and expenditures are on budget.



Brian J. Mullan
Chief of Police

BJM/T. Mason
Attachment: *Appendix*

HAMILTON POLICE SERVICE BUDGET VARIANCE REPORT AS AT OCTOBER 31, 2008

	2008 Budget	Actual 31-Oct	Available Balance	% Spent	Explanation
EXPENDITURE					
Salaries	83,107,440	69,089,496	14,017,944	83.13%	Salaries and Wages are on budget
Benefits	19,458,590	16,420,176	3,038,414	84.39%	CPP/EI benefit spending is higher earlier in the year before annual limits are met
Court/Overtime	2,914,510	1,400,944	1,513,566	48.07%	Fourth quarter pay out is in December
Sick Leave	892,930	559,217	333,713	62.63%	
Material/Services	12,775,450	10,299,142	2,476,308	80.62%	
Capital Financing	1,163,810	969,845	193,965	83.33%	
Chargebacks	2,339,830	1,985,704	354,126	84.87%	Overall expenditures are on target
TOTAL EXPENDITURES	122,652,560	100,724,523	21,928,037	82.12%	
REVENUE					
General	-3,295,440	-3,113,726	-181,714	94.49%	
Vehicle Reserve	-200,000	-166,667	-33,333	83.33%	
Capital Reserve	-253,220	-211,017	-42,203	83.33%	
Provincial Grant Revenue	-2,165,000	-1,804,167	-360,833	83.33%	
Police Tax Stabilization Reserve	-645,580	-537,983	-107,597	83.33%	Overall revenues are on target
TOTAL REVENUE	-6,559,240	-5,833,560	-725,680	88.94%	

NET BUDGET	116,093,320	94,890,964	21,202,356	81.74%
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Favorable or
(Unfavorable)

KNOWN BUDGET VARIANCES

No significant variances to report as at October 31, 2008



December 1, 2008

Chief of Police, Brian Mullan
Hamilton Police Service
155 King William Street
Box 1060, LCD1
Hamilton, ON
L8N 4C1

RECEIVED
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CHIEF'S OFFICE
HAMILTON POLICE SERVICE
M

Dear Chief Mullan:

On Saturday, November 22nd, 2008, the Desjardins Vanier Cup was held at Ivor Wynne Stadium in Hamilton, Ontario. Our event was a resounding success and the Hamilton Police Service was a big part of that success.

We would like to give extra thanks to you, Chief of Police, Brian Mullan, in accepting the salute at the opening ceremonies and Inspector Warren Korol, who spent an exceptional amount of time assisting in organizing the security for the event, and the Hamilton Police Honour Guard. We had one of the most impressive Opening Ceremonies in recent history and the Honour Guard played a big part in that.

Thank you again for partnering with us in this very exciting and historical Canadian event.

Sincerely,

David Watkins

David Watkins
VP, Business Development

Stewart Giffin

Stewart Giffin
Director, Operations and Security

*Warren + Honour Guard
will do!!! Keys up
the pool work
Bon
chief*

PSB AnB. (Dec)

Morin, Lois

From: DEBORAH MORTON [6022@nrps.on.ca]
Sent: Thursday, December 04, 2008 9:30 AM
To: Six Nations; Halton Regional Police; Annette Wilson; Brant Board; Bob Smith; Tillsonburg PSB; Haldimand Board; Morin, Lois; Ingersoll Police Board; Norfolk Board; Dave Preston; Brantford PSB; Oxford PSB; Bob Hutchinson; Ann Campbell; Mary Anne Silverthorn; Mike Fenchak
Subject: Zone 4 - 2009 Membership Renewal



membership-renew membership-renewmembership-directo
el-letter2009.... al-form2009.pd... ry.pdf (59 K...

Good morning,

Attached please find a copy of the 2009 membership renewal information for Zone 4. I'm sending you the forms in electronic version for Boards to complete their renewal and send with payment.

Membership fees are due no later than January 31, 2009.

Further details are outlined in the attached letter from Chair Silverthorn. A 2009 Membership Renewal Form and Membership Directory Form are also provided for completion to accompany your payment.

Thank you,

Deb Morton
Secretary-Treasurer
OAPSB Zone 4

Deb Morton
Executive Director
Niagara Police Services Board
68 Church Street
St. Catharines, ON L2R 3C6
Bus: (905) 688-3911 ext. 5170
Fax: (905) 688-0036
E-mail: 6022@nrps.on.ca
Web: www.nrps.com

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The opinions expressed in this message are those of the author and may not necessarily represent those of the Niagara Regional Police Service.

Niagara Regional Police Service
68 Church Street. St. Catharines, Ontario L2R 3C6
Canada
Telephone (905) 688-4111
Web: <http://www.nrps.com>



December 4, 2008

Dear OAPSB Zone 4 Members:

On behalf of the OAPSB Zone 4 Board of Directors, please find enclosed an Ontario Association of Police Services Boards – Zone 4 Membership Dues Form for 2009.

In 2006, Zone 4 committed to collecting annual membership fees to cover the cost of Zone expenditures such as OAPSB sponsorship, service recognition as well as Zone operating expenses (i.e. postage, printing and meeting arrangements).

The OAPSB Zone 4 holds four meetings a year with our member police services boards. Zone 4 meetings are planned in conjunction with the OACP Zone meetings and the 2009 meeting schedule will be circulated shortly.

These meetings provide a forum for the exchange of information on topics of mutual interest, as well as discussion on legislative/regulatory changes, new programs, policies or standards that may have an impact on police services. It also provides an opportunity for networking, sharing and seeking advice and information from colleagues.

The OAPSB Zone 4 Board of Directors looks forward to continuing discussions in the coming year.

If you have any questions about the annual membership dues, please contact Ms. Deb Morton, Secretary-Treasurer, at (905) 688-3911 ext. 5170 or 6022@nrps.on.ca

Thank you in advance for your support and continued participation.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Mary Anne Silverthorn', written in black ink.

Mary Anne Silverthorn
Chair, OAPSB Zone 4

Encl.

Morin, Lois

From: DEBORAH MORTON [6022@nrps.on.ca]
 Sent: Monday, December 08, 2008 11:52 AM
 To: Six Nations; Halton Regional Police; Annette Wilson; Brant Board; Karen Beeson; Bob Smith; Tillsonburg PSB; Haldimand Board; Morin, Lois; Dorothy McDonald; Ingersoll Police Board; Norfolk Board; Dave Preston; Wendy Fedec; Fred Biro; Gayle Rundle; Brantford PSB; Elizabeth Muia; Sharon Baiden; Donna Heimann; Connie Phillipson; Oxford PSB; Bob Hutchinson; Ann Campbell; Mary Anne Silverthorn; Mike Fenchak; Joanne Campbell; Madeliene Widmeyer
 Subject: Letter to Zone 5



voting-zone5.pdf
(71 KB)

Attached please find a copy of a letter from OAPSB Zone 4 with respect to Zone 5's request for proposed amendments to the voting provision of the OAPSB By-law #2008-01.

Provided for your information.

Deb Morton
Secretary-Treasurer
OAPSB Zone 4

Deb Morton
Executive Director
Niagara Police Services Board
68 Church Street
St. Catharines, ON L2R 3C6
Bus: (905) 688-3911 ext. 5170
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Web: www.nrps.com

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Niagara Regional Police Service
68 Church Street. St. Catharines, Ontario L2R 3C6
Canada
Telephone (905) 688-4111
Web: http://www.nrps.com



December 8, 2008

Ms. Lynn Silverton
Chair – OAPSB Zone 5
75 Queen Street, Box 375
Hensall, ON
N0M 1X0

Dear Ms. Silverton:

At its November 4, 2008 meeting, the Ontario Association of Police Services Boards (OAPSB) Zone 4, considered correspondence from Zone 5 requesting support for its position to consider an amendment to OAPSB By-law #2008-01, that would incorporate a 'One Board – One Vote' provision in their governing by-law.

The following motion was duly passed:

“That Zone 4 not support the proposed by-law amendment to OAPSB By-law #2008-01 requesting a ‘One Board – One Vote’ provision;

And further, that Zone 4 advise the OAPSB Board of Directors and member Zones of its position on this matter.”

Zone 4 believes that any member in good standing shall be entitled to one vote on any issue coming forward at the Annual General Meetings, with decisions adopted by a simple majority of the members present at the meeting voting in favour. To do otherwise prevents individual Board members from exercising their voting control and would deter Board members from attending the AGM by encouraging Boards to only send one representative to the meeting.

It is important for the OAPSB to maintain voting policies that support the development of strong team-building among all Board members and promote governance co-operatives between both the small and large Boards.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Mary Anne Silverthorn', written in black ink.

Mary Anne Silverthorn
Chair, OAPSB Zone 4

- c. Ms. M. Smiley, President, OAPSB
OAPSB Board of Directors
OAPSB Zone Chairs (Zone 1, 1A, 2, 3, 6)
Members, 'Big 12' Police Services Boards

Morin, Lois

From: DEBORAH MORTON [6022@nrps.on.ca]
Sent: Tuesday, December 02, 2008 10:36 AM
To: Six Nations; Halton Regional Police; Annette Wilson; Brant Board; Bob Smith; Tillsonburg PSB; Haldimand Board; Morin, Lois; Ingersoll Police Board; Norfolk Board; Dave Preston; Brantford PSB; Oxford PSB; Bob Hutchinson; Ann Campbell; Mary Anne Silverthorn; Mike Fenchak
Subject: Director Report - Zone 4



December 2008
Directors Report...

Enclosed please find the Director's update for Zone 4 - December 2008, which is provided to all Zone 4 members on behalf of Chair Silverthorn, for your information.

Thank you.

Deb Morton
Executive Director
Niagara Police Services Board
68 Church Street
St. Catharines, ON L2R 3C6
Bus: (905) 688-3911 ext. 5170
Fax: (905) 688-0036
E-mail: 6022@nrps.on.ca
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Canada
Telephone (905) 688-4111
Web: http://www.nrps.com



DECEMBER 2008 DIRECTORS' UPDATE FOR ZONE MEETINGS

The following provides a high level overview of the recent and planned activities for your Association.

Meeting with Minister Bartolucci

On November 19th, OAPSB's Executive Committee had an excellent meeting with the Minister and his senior staff that covered a range of priority issues for association members. Throughout the meeting, the Minister reinforced the importance of OAPSB and PSBs as "an equal partner" in addressing policing issues in the province. As just one example of "OAPSB's advocacy in action" he credited the Association for presenting him with the evidence and compelling reasons to increase funding to the RIDE program.

Topics addressed included court security, suspension without pay, special constables, pawnbrokers legislation, the police costing formula, and the appeals process. A brief discussion of OAPSB's 2008 resolutions concluded the meeting.

The Minister acknowledged the need to ensure that OAPSB and its members are informed on decisions and initiatives on a timely basis, and should be included in any announcements as these occur. In particular, the Minister committed to providing an automatic briefing to OAPSB on new costing formulas when these are released.

Minister Bartolucci confirmed that he will attend the 2009 Annual Conference and provide an opening address to the membership (see below).

Section 10 OAPSB/OPP Working Group:

The Working Group met on November 20 to address a range of ongoing issues of importance to Section 10 Boards. The OPP Costing Formula was presented by Bert McDonald. OAPSB's concerns with the delay in releasing the formula were discussed, and the Minister's commitment to inform OAPSB of new formulas in a more timely way, was noted.

Other items discussed included looking at the potential of including GPS in patrol cars, guidelines for performance evaluation of the Detachment Commander, ideas for Section 10 sessions at the Annual Conference, and feedback on the Labour Relations Seminar.

The next meeting of the Working Group will be held February 19, 2009.



Policing Standards Advisory Committee:

The PSAC group met on October 30. The agenda covered a broad range of topics including an overview of the MCSCS strategic plan, updates on going initiatives including cross-border policing, body armour guidelines, and the conducted energy weapons working group to name a few. It was confirmed that the police costing guide will be updated. OAPSB representatives are involved in all of the working groups established to deal with the individual issues.

Board of Directors Meeting

The Board met in Brampton, on November 20. The agenda included review and approval of the association budget for 2009, conference program suggestions and reports on policing issues of importance to the membership.

The Board accepted the resignation of Christina Bisanz as Executive Director, effective December 31, 2008. Christina has been offered the lead on a special project in the healthcare industry, and tendered her resignation with regret. The Board has developed a plan to conduct a search for a new Executive Director.

Member Services and Communications:

Program planning for the 47th Annual Conference "Policing: The Art of Navigating Challenging Rivers" is well underway. As noted above, the Honourable Rick Bartolucci, Minister of Community Safety and Correctional Services (MCSCS) will address the delegates at the opening luncheon.

The conference is being held April 30 – May 2, 2009 at the NAV Centre in Cornwall. Accommodation information is available on the OAPSB website, and complete conference and registration information will be available in early January.

Program highlights include:

- Keynote speaker Dr. Linda Duxbury, Carleton University will address managing a workforce with generational differences;
- MCSCS Assistant Deputy Minister Glenn Murray and key members of his staff will lead a "bear pit" discussion fielding questions from the membership;
- Chief Daniel Parkinson will highlight successful initiatives for reducing community crime;



- Senior policing experts will discuss a range of topics of interest to PSBs, including cross-border and jurisdictional policing challenges, guns, drugs and gangs, emerging technologies to name a few;
- PSB training on board governance, communications and advocacy.

Invited speakers include: OPP Commissioner Julian Fantino, and other federal and provincial cabinet ministers in Ministries of interest to policing services.

Over 115 delegates attended this year's Labour Relations Seminar in Richmond Hill. Evaluation of the seminar was highly positive, with many delegates noting the value of hearing first-hand experiences of senior police leaders and experts. The 2009 Seminar will be held once again, at the Sheraton Hotel in Richmond Hill, October 22- 23.

The final issue of the Bulletin Board newsletter for 2008 was mailed to the membership at the end of November. Reports on a number of issues mentioned in this Zone Directors' update are reported in the newsletter, and members are strongly encouraged to review their recent copies.

On the membership development front, President Mary Smiley continues to be active in her commitment to attend the Zone meetings, including attending Zones.

Your views and news

OAPSB is always looking for your new policies, initiatives, reports on important topics and collective agreements. Please forward your information via email to the OAPSB office, for inclusion in our newsletter, or follow up response.

Morin, Lois

From: Jennifer Lanzon [jlanzon@capb.ca]
Sent: Wednesday, December 03, 2008 10:10 AM
To: CAPB Members
Subject: CAPB Membership Renewal

TO: CAPB Members
Re: 2009 Membership Renewal

Today copies of the comprehensive *Civilian Governance and Social Responsibility: Safety, Community & Sustainability* conference report are being put in the mail along with your 2009 membership renewal. In the meantime, I am sending you the forms in electronic version for those boards and commissions who wish to complete their renewal and send via email.

CAPB is your national non-profit association formed in 1989 in response to a recognized need for information exchange, education and advocacy for members of Canadian municipal police governing bodies, including First Nations police governing authorities. CAPB provides a vehicle for the collection and sharing of information, and a forum for the discussion of matters relevant to policing in Canada today. As the voice of police boards and commissions across the country, CAPB represents its members' views to the federal government.

As a member of the CAPB, these are some of the benefits you receive:

- Access to the "Members Only" section of the CAPB's website which will be completely enhanced in 2009 – offering more resources, extensive research, training and orientation for new board members; an updated database of board policies; a catalogue of resource material that can be ordered free of charge, a Members' Directory, and more.
- Newsletters to keep you up-to-date on CAPB activities and news stories from across the country affecting policing.
- Bulletins on important breaking news, such as new federal legislation in the area of public safety and law enforcement.
- Annual reports summarizing the proceedings of the CAPB Annual Meeting and Conference, including resolutions that form the basis of the Association's advocacy efforts.
- Position papers responding to federal legislation on behalf of police governing authorities, and
- Discounted conference rates.

The CAPB Annual Conference is one of the best educational and learning opportunities members of police governing bodies have to enhance their effectiveness and that of the police service they govern. The 2009 Conference will be in Sydney, Cape Breton, Nova Scotia, from August 13 – 16, 2009. Details of the conference theme, presentations, panels and workshops will be released in late January.

Visit the CAPB's website (www.capb.ca) for more information on how to renew your membership, or contact the CAPB office: tel: (819) 682-1440, fax: (819) 682-4569, email: jlanzon@capb.ca.

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INVOICE
2009 MEMBERSHIP FORM
 (January 1 to December 31, 2009)

FULL MEMBERSHIP FEE SCHEDULE

Any municipal board, commission or committee with a legislated mandate to govern its local police service, and any First Nations police governance body, may become a full member of the association upon voluntary payment of an annual fee determined by the board of directors. Membership entitles each individual on a member board to be a voting member of the association.

<u>Force Size</u>	<u>Annual Fee</u>
up to 10	\$250.00
11 to 25	395.00
26 to 100	625.00
101 to 250	925.00
251 to 400	1,200.00
401 to 1,000	3,500.00
1,001 and up	5,000.00

Name of Board: _____

Authorized Force Strength: Uniform _____
 Civilian _____
TOTAL _____

2008 Annual Membership Fee Enclosed: _____ *

**The CAPB is exempt from collecting the Goods and Services Tax*

Please return a copy of this notice with a cheque in the appropriate amount,
 made payable to the Canadian Association of Police Boards.

PLEASE SUBMIT YOUR MEMBERSHIP FEES
BY JANUARY 1, 2009



**2009 ASSOCIATE
MEMBERSHIP FORM**
(January 1 to December 31, 2009)

ASSOCIATE MEMBERSHIP FEE SCHEDULE

Associate Membership in the CAPB may be granted by the Board of Directors to any public or non-profit organization not eligible for full membership that is engaged in policing, law enforcement, public safety, crime prevention, justice, corrections, municipal government or governance. An Associate Member shall have all the rights and privileges of regular membership, save and except voting and holding office in the Association.

CATEGORY	ANNUAL FEE
<p>RCMP or other local advisory or community consultative committees.</p> <p>Committees are eligible for this category if they provide guidance and recommendations regarding policing in their local community or municipality, but do not have a legislated mandate to govern the local police force or detachment.</p>	<p>\$250</p>
<p>Public or non-profit organizations engaged in policing, law enforcement, public safety, crime prevention, justice, corrections, municipal government or governance. Examples of eligible organizations include:</p> <ul style="list-style-type: none"> • Provincial and Federal Government branches responsible for policing • Municipalities and police services in Canada • Educational institutions delivering law enforcement curriculum • Municipal or police sector associations • Other Canadian organizations engaged in activities related to the areas noted above. 	<p>\$500</p>

Name of Committee or Organization: _____

Category type: RCMP advisory/community consultative committee (\$250)
 Other organization (\$500)

2009 Annual Fee Enclosed: _____ * (The CAPB is exempt from collecting GST)

Please return a copy of this notice with a cheque in the appropriate amount,
made payable to the Canadian Association of Police Boards.



**2009 MEMBERSHIP
DIRECTORY
FORM**

(January 1 to December 31, 2009)

2009 DIRECTORY

OF CANADIAN POLICE BOARDS/COMMISSIONS

We want to make sure we have the most up-to-date information for your board/commission to include in the next edition of the Members' Directory.

Please complete this form and send it back to Jennifer Lanzon, Executive Director, at fax: (819) 682-4569 or email: jlanzon@capb.ca.

CURRENT BOARD/COMMISSION INFORMATION

**Board:
Address:**

**Chair:
Contact:** (staff person):
**Tel:
Fax:
Email:
Website:**

**Chief:
Contact:
Tel:
Fax:
Force Size:**

No. of Board Members: _____